

Sample Tobacco-Free Campus and Vehicle Policy

Purpose A tobacco-free policy has been adopted. [Business] is committed to promoting the health, well-being, and safety of everyone on our campus. Tobacco use poses serious health risks to the tobacco user and to nonsmokers who are exposed to secondhand smoke. The policy set forth below is effective [Date] for [Business].

Smoke-Free Areas Tobacco use is prohibited on all property owned, leased or operated by [business]. This consists of all buildings, all grounds, including exterior open spaces, sidewalks, parking lots ; and in all [business] owned or leased vehicles. This policy includes all tobacco and nicotine products including e-cigarettes.

Sign Requirements "Tobacco-free" signs must be prominently posted at every campus and building entrance and in other conspicuous places.

Compliance Compliance with the tobacco-free policy is mandatory for all employees and persons visiting, with no exceptions. All employees and contractors are expected to observe this policy as a condition of continued employment. All employees are authorized and encouraged to approach employees, contractors, and visitors who are violating the policy and courteously remind them of the policy. If situations arise where employees are not comfortable fulfilling this function, they should notify [manager and phone number] of violations.

Questions Any questions regarding the tobacco-free policy should be directed to [manager and phone number].

[NOTE: This policy may be modified for each business.]



For assistance adopting a
tobacco-free policy contact
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